



Through God's love, we learn, aspire and achieve; we flourish.

Christ Church CE Primary School

Let us love one another,
because love comes from
God and knows God.
1 John 4:7

Your heart will become
wise. Your mind will delight
in knowledge.
Proverbs 2:10

I have come so that they
may have life and have it to
the full.
John 10:10

Addendum to Christ Church CE Primary School Online Safety Policy including The Prevent Duty - School Closure during Coronavirus Pandemic

This addendum has been developed as an addition to our school's Online Safety Policy to assist in maintaining and appropriately adapting our online safeguarding roles and responsibilities during this pandemic. This policy will be amended and updated with government Covid-19 guidance as and when this is published. [Coronavirus \(COVID-19\): guidance for schools and other educational settings](#)
[Coronavirus: safeguarding in schools, colleges and other providers](#)

This addendum applies during the period of partial school closure due to COVID-19, reflects updated advice from our Prevent partners and is a supplement to our existing Online Safety and Child Protection Policies which are still operational.

This addendum will also reflect any updated advice from Barnet Safeguarding Children Partnership and from the Local Authority in relation to online safety and our Prevent duties.

Details of the Prevent radicalisation and community safety guidance:
<https://www.barnet.gov.uk/community/community-safety/radicalisation-and-prevent>
Thebarnetscp.org.uk

Addendum approved by:

Name	Role	Date
Elena Print	Head Teacher	1-05-20
Katie Moore	ICT Leader	1-05-20

Date addendum published and implemented:	1-05-20
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Addendum review dates and changes

Review date	By whom	Summary of changes made	Date implemented

Key Online Safety and Prevent contacts during Covid-19 arrangements

Role	Name	Contact details
Head teacher	Elena Print	Christ Church School 0208 4402198 head@christchurch.barnetmail.net
Designated Safeguarding Lead including Prevent Lead	Elena Print Sarah Harry	0208 4402198
Data Protection Officer	LDBS	
Designated member of senior leadership team if DSL (and deputy) can't be on site	Katie Moore	As above ict@christchurch.barnetmail.net
Link Governor/Trustee for online safety	Keith Bridges	Chair of Governors chair@christchurch.barnetmail.net
Designated Prevent Governor/Trustee:	Keith Bridges	As above

Note: Contact details for all other key safeguarding agencies are as referenced in our Child Protection Policy. This includes Barnet MASH, for pupils displaying concerning behaviour and Due Diligence and Counter Extremism Division of the DfE for concerns about staff.

Barnet Multiagency Safeguarding Hub: 020 8359 4066; mash@barnet.gov.uk

DfE Counter Extremism Division: DDCED.SPOE@education.gov.uk

Please use this [Online Tool](#) for Reporting Terrorist or Extremist Use of the Internet.

Many staff will be working remotely with pupils and this can be challenging. However, we must not lose sight of our overarching responsibility to safeguard pupils both in school and working online at home. Therefore, it is vital that we all follow these important safeguarding principles:

- The best interests of children must always continue to come first
- If anyone has a safeguarding concern about any child, they should continue to act on it immediately and report to the DSL
- Children should continue to be protected when they are online.
- Online advice and guidance will be shared with parents who are caring for children at home.
- Safe practice guidelines will be followed for virtual classrooms and videoconferencing.
- Ensure, wherever possible, children being educated at home are aware of the enhanced online risks encountered during the virus lockdown from conspiracy theories, fake news and extremist groups.
- Promote and monitor good online behaviours
- Ensure that pupils have access to pastoral support
- Reporting concerns to the DSL

All concerns should be reported following normal procedures

Further advice and guidance can be obtained from:

Prevent Education Officer: perryn.jasper@barnet.gov.uk; 07856 002586; 020 8359 7371

Prevent Coordinator: sam.rosengard@barnet.gov.uk; 07921 277713; 020 8359 3323

In school:/

We will continue to have appropriate filtering and monitoring systems in place in school. Where students are using computers in school, appropriate supervision will be in place.

Outside school

Where staff are interacting with children online, they will continue to follow our existing staff behaviour policy/code of conduct

It is important that all staff who interact with children, including online, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as the existing Child Protection / Safeguarding Policy directs. Where appropriate referrals should still be made to children's Multiagency Safeguarding Hub and when required, the police.

Online teaching should follow the same principles as set out in the staff Code of Conduct Policy and the Behaviour Policy.

The school will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.

Below are some things to consider when delivering virtual lessons, especially where webcams are involved:

- Where 1 to 1 communication is required, the pupil should have an appropriate adult present.
- Staff and children must wear suitable clothing, as should anyone else in the household.
- Any computers used should be in appropriate areas, for example, not in bedrooms; and the background should be blurred where the technology is available.
- The live class should be recorded so that if any issues were to arise, the video can be reviewed.
- Live classes should be kept to a reasonable length of time.
- Language must be professional and appropriate, including any family members in the background.
- Staff must only use communication systems provided by the school/college to communicate with learners.
- Staff should record, the length, time, date and attendance of any sessions held.

If IT staff are unavailable, our contingency plan is to refer the issue to the head teacher.

Staff will continue to be alert to signs that a child may be at risk of harm online, and act on any concerns immediately, following our normal reporting and record keeping procedures.

We will make sure children know how to report any concerns they have back to our school/college, and signpost them to other sources of support too.

Staff working safely

Safe practice guidelines will be followed for virtual classrooms and videoconferencing. This includes:

- Always two members of staff for online classrooms
- Never be alone with a pupil
- Wearing appropriate clothing
- Ensuring the background to your presentation is appropriate
- New material is checked by SLT or your Line Manager
- The platform e.g. Zoom, Skye, email etc. for your presentation is approved, never use a personal account
- Ensure that only school approved electronic equipment is used
- Report any breaches of data protection to the Head teacher and DPO (or as applicable)
- Report any unexpected events such as an unplanned call from a parent etc.
- Report any cyber bombing
- Report or document (dependent on school policy) any incident in your house that was seen by pupils.
- Report any inappropriate behaviour of other adults online e.g. a parent in the background swearing.
- Remember that you are teaching a class/ pupils

Working with parents and carers

We will make sure parents and carers:

- Are aware of the potential risks to children online and the importance of staying safe online.
- Know what our school is asking children to do online, including what sites they will be using and who they will be interacting with from our school.
- Are aware that they should only use reputable online companies or tutors if they wish to supplement the remote teaching and resources our school provides.
- Know where else they can go for support to keep their children safe online.

We will do this by sharing information via e-newsletters, text messages and information posted on our website, following updates and advice received from:

[Safer Internet Centre](#)

[DfE advice and guidance](#)

[London Grid for Learning](#)

[ThinkUKnow](#)

[Educateagainsthate.com/parents/](#)

