



Christ Church CE Primary School

Byng Road, Barnet, Herts EN5 4NS Telephone 020 8440 2198 Fax 020 8441 4700

Dear Parent,

Re: Admission to Christ Church CE Primary School

Thank you for considering applying for a reception place for your child in our school.

There are two sets of forms involved in the admissions process.

- In the Autumn Term following your child's third birthday, you will need to complete a Common Application Form (CAF) from your local authority (London Borough of Barnet, if the child lives in Barnet). **NO APPLICATION CAN BE CONSIDERED WITHOUT A CAF.** This form is sent out by and should be returned to the local authority, who use it to coordinate all applications to schools, giving each school a list of names and addresses of all children who have applied to the school. Barnet LA recommends submission of the CAF online, and further details can be obtained at <http://www.barnet.gov.uk/school-admissions>. Alternatively, if you would prefer to complete a paper form, and are not already in possession of one, please contact the Education Department. Once completed, please return the CAF to the address given on the form.
- The school has its own set of Supplementary Information Forms (SIF). You should not complete these if you are applying only under the Community criteria. However, the CAF form does not give us enough information to properly apply the Foundation criteria. Therefore, if you are applying for a Foundation place, you should complete our SIF, which gives you the opportunity of declaring your church attendance. Without a SIF, applications will be considered only under the Community criteria. For those applying for Foundation places please complete Part 1 where indicated, and arrange for Part 2 to be completed on your behalf. If you have changed your church during the year, you should ask your previous minister to complete a second copy of Part 2. The forms should then be returned to the school at the address above to reach us no later than 13th January 2017

The school does not know the other schools to which applications have been made, nor the relative priority the parents have given to them.

Please note that the aims of the Christ Church School admissions procedure are to sustain the Christian ethos of the school, to provide sufficient places for the children of Christian parents, and to provide places for other children whose parents desire a Christian education for their children. Christ Church School will seek to ensure that every pupil is equipped with the necessary values, knowledge and skills so that they may grow up in full knowledge and awareness of and in respect for the Christian faith.

Accordingly, up to 70% of the 30 places in Reception will be allocated to children of parents who are regular worshippers at a Christian (Trinitarian¹) church - these places are here termed 'Foundation' places. The remaining places (here termed 'Community' places) are allocated to children without reference to their faith. Children in Care and siblings have priority over other children in both categories.

For further details of these and other priorities, please refer to our Admissions Policy (available to download from our website).

These forms are correct for admissions to Reception in the academic year 2017/2018 and the school reserves the right to change the procedures and criteria for subsequent years.

¹ Trinitarian churches are those subscribing to the doctrine of the Trinity: Father, Son and Holy Spirit



CHRIST CHURCH CE PRIMARY SCHOOL
SUPPLEMENTARY INFORMATION FORM

All applicants to the school must complete the Common Application Form (CAF), which provides us with all the information we need to prioritise applications under the Community criteria. This SIF form provides the further information needed to support applications for places under the FOUNDATION criteria, and must be completed for all such applications.

PART 1

Name of Prospective Pupil _____

Date of Birth _____

Home Address _____

Home telephone number: _____

Parent/Guardian mobile number: _____

For the last year, has at least one of the child's parents/guardians been regularly² attending a (Trinitarian³) Christian Church? If so, and you wish to apply for a Foundation place, please name the church here, and pass part 2 of this form to your minister for completion. If you have changed churches during the year, name both churches and pass part 2 to both ministers

Name of church(es): _____

Thank you for completing this form. Please return it to the school as soon as you can, before the closing date (13th January 2017). Please ensure that your minister completes and returns part 2.

² Regularly means at least twice a month, and for at least a year. If you have changed church, you must demonstrate at least 12 months attendance split between no more than two churches, and under these circumstances a 'gap' of two months while searching for a new church will be acceptable.

³ Trinitarian churches are those that subscribe to the doctrine of the Trinity. For our purposes, we have further defined this to mean membership of one of three Christian bodies: see part 2 forms for details



CHRIST CHURCH CE PRIMARY SCHOOL
SUPPLEMENTARY INFORMATION FORM

PART 2 : TO BE PASSED TO YOUR MINISTER FOR COMPLETION

Dear Priest, Minister or Church Leaders,

The Governors of Christ Church CE Primary School seek to be faithful to the intention of its founders by maintaining a firm Christian ethos in the school. Many parents place a high value on this principle, and as a consequence the school has been oversubscribed for several years.

The Governors have accordingly drawn up the criteria for admission with particularly careful reference to church allegiance.

We should be grateful if you as the Minister (or, if the church has no minister in post, the two most senior lay leaders) would complete the form set out below and forward it to Christ Church CE Primary School, Byng Road, Barnet, Herts., EN5 4NS to arrive no later than 13th January 2017

Yours faithfully,

Mr Tim Bennett
Chair of Governors

Name of Prospective Pupil _____

Name(s) of Priest/Minister or both Church Leaders _____

Telephone number for contact _____

Name and Address of church _____

I/We confirm that at least one of the parents or legal guardians of the above named prospective pupil has been continuously and regularly involved in the religious life and worship of the above-named church, by attendance at services at least twice a month for at least 1 year prior to the date of signing*.

I/We further confirm that the above-named church is a member of the Evangelical Alliance or of the Fellowship of Independent Evangelical Churches or is affiliated to Churches Together in Britain & Ireland by its membership of

_____ (insert the name of the CTBI member – eg “Church of England”).

Does the above-named church have its own primary school? YES/NO

Signature(s) of Priest or Minister or _____

both Church Leaders _____

Date _____

*If the parent has moved churches during the year, please amend and countersign this statement, giving the period during which they attended regularly.